

12 October 2020

Dear Shareholder,

2020 Annual General Meeting – COVID 19 arrangements – Virtual Meeting

The 2020 Annual General Meeting of Calix Limited (“Calix” or “the Company”) will be held as a virtual meeting at 9.00am on Wednesday 11 November 2020 (Sydney time).

In accordance with subsection 5(1)(f) of the Corporations (Coronavirus Economic Response) Determination (No.3) 2020 made by the Commonwealth Treasurer on 21 September 2020, the Company will not be dispatching physical copies of the Notice. Instead the Notice of Meeting and accompanying explanatory statement (Meeting Materials) are being made available to shareholders electronically. This means that:

- You can access the Meeting Materials online at the Company’s website www.calix.global or at our share registry’s website www.InvestorServe.com.au by logging in and selecting Company Announcements from the main menu.
- A complete copy of the Meeting Materials has been posted to the Company’s ASX Market announcements page.
- If you have provided an email address and have elected to receive electronic communications from the Company, you will receive an email to your nominated email address with a link to an electronic copy of the Meeting materials and the proxy form.

The information for accessing the meeting is included with the attached Notice of Meeting.

Participating in the Meeting virtually will enable shareholders to view the Meeting live, ask (written) questions and cast votes in the real time on a poll during the Meeting. The virtual Meeting will not be a fully integrated ‘webcast’ style meeting. Only the Chairman of the Meeting will be able to be heard (with no video).

Shareholders will be able to log in to the online platform from 8.00am (Sydney time) on the date of the Meeting.

Immediately following the AGM, shareholders will be able to join a fully integrated webinar with Calix’s Managing Director, Phil Hodgson, who will provide an update on the Company’s activities. The link to join this meeting is set out below and will all be available on the Company’s website and on the AGM holding page:

- The link to the webinar for the Activity Update by the Managing Director is:-

https://us02web.zoom.us/webinar/register/WN_qwWXwDyURhG2B1P2uTADDQ



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The Company will accept, and answer questions submitted at least two business days prior to the Meeting by email to the Company Secretary at dcharles@calix.com.au. Shareholders will also be able to submit written questions during the Meeting once logged in. The Company reserves the right to not respond to any unreasonable and/or offensive questions at its discretion.

If shareholders have questions relevant to the audit of the annual accounts for the year ended 30 June 2020, they must be submitted at least two business days prior to the Meeting by email to the Company Secretary at dcharles@calix.com.au, who will seek a response from the Company's auditor.

If you would like to receive electronic communications from the Company in the future, please update your communication elections online at www.InvestorServe.com.au. If you have not yet registered, you will need your shareholder information including SRN/HIN details.

If you are unable to access the Meeting Materials online please contact our share registry Boardroom Pty Limited on enquiries@boardroomlimited.com.au or 1300 737 760 (within Australia) or +61 2 9290 9600 (Outside Australia) between 8:30am and 5:30pm (AEST) Monday to Friday, to arrange a copy.

Yours sincerely,



Darren Charles
Company Secretary
Calix Limited



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